



Commonwealth Association for Health and Disability  
Commonwealth Association for Paediatric Gastroenterology  
and Nutrition  
Commonwealth Dental Association  
Commonwealth HIV and AIDS Action Group  
Commonwealth Medical Association  
Commonwealth Nurses and Midwives Federation  
Commonwealth Pharmacists Association

**Saturday 21 May 2016 20:00 hours Starling Hotel Geneva**

**Present:** Solaiman Juman (CMA) (Chair), Jill Iliffe (CNMF), Tony Nelson (CAPGAN), Sam Lingam (COMHAD), Vajira Dissanayake (CMA), Raymond Anderson (CPA), Vicky Rutter (CPA)

**Apologies:**

Uday Bodhankar (COMHAD)  
Mrudula Phadke (COMHAD)  
Barbara Golden (CAPGAN)  
Sandhu, Bhupinder (CAPGAN)  
David Brewster (CAPGAN)  
Anthony Kravitz (CDA)  
Adeyemi Olusile (CDA)  
Sundaram Arulrhaj (CMA)  
Ramziah Ahmad (CNMF)

**1. Confirmation of minutes of last meeting 16 May 2015**

Minutes previously circulated to members and no amendments received. Minutes confirmed.

Moved: Tony Nelson      Seconded: Vajira Dissanayake

**2. Table report from Commonwealth Advisory Committee on Health (CACH) JUL 2015 - JUN 2016**

This report was included in documents circulated by Commonwealth Secretariat. The report will be presented at the Commonwealth Health Ministers Meeting on 22 May 2016. Tony Nelson will circulate this report later to all CHPA executive members.

**3. Election of CHPA representative on CACH for period JUL 2016 - JUN 2017**

CHPA has a permanent position on CACH. Solaiman Juman proposed that Tony Nelson should continue to represent CPA on CACH to enhance "institutional memory". Jill Iliffe seconded the nomination. No other nominations were received. In addition to permanent CHPA position on CACH, there is one other Civil Society representative that rotates annually. CPA are due to be this representative for the period JUL 2016 - JUN 2017. Raymond Anderson and Vicky Rutter will confirm in due course whether CPA will take up this position.

POST MEETING NOTE: Confirmed that Victoria Rutter (member) and Roger Odd (observer) will represent CPA on CACH during the 2016/17 rotation.

**4. Timeline for nomination and election of Office bearers for period JAN 2017 - DEC 2018**

Tony Nelson will circulate nominations forms for CHPA office bearers in AUG 2016.

**5. CHPA bank account & Subscriptions**

Jill Iliffe presented the Treasurer's report. She noted the different international locations of executive members meant that it is almost impossible to open a bank account in the United Kingdom in view of current banking regulations where all signatories have to attend an interview. Consequently no subscriptions have been sent out (previously agreed subscription was GBP100 for 2 years). Based on this and

previous expenses carried forward since 2012, each of the 7 CHPA member associations owes GBP 176. It was further noted that not all the money received from the Commonwealth Foundation for Commonwealth Civil Society Forum in 2015 was spent. The outstanding balance was returned to the Commonwealth Foundation. The other expenses incurred by CHPA has been the website: renewal of the domain name and renewal of web space. Jill manages the website at no cost to CHPA. Jill Iliffe noted that the current grant from the Commonwealth Foundation for the Commonwealth Civil Society Forum in 2016 and 2017 includes a management fee. It was proposed that this management fee should be used to pay these outstanding debts incurred from the additional CHPA costs.

Moved: Sam Lingam

Seconded: Raymond Anderson

## **6. Review of Commonwealth Civil Society Forum 2016**

Solaiman Juman congratulated CHPA on the successful forum held during the afternoon. It was agreed that the selected speakers were of high quality. A 4 page summary of the commissioned paper prepared by Dr Ravindra Rannan-Eliya is still awaited. Jill Iliffe noted that it is planned that this summary and the commissioned paper will be circulated to CHPA members and other organisations. It was proposed that the paper should be placed on the new Commonwealth Health Hub and that a contribution should be made to the ongoing discussion about sustainable financing of universal health coverage. Tony Nelson noted that Forum was videoed and these videos will be posted to the CHPA website in due course. Solaiman Juman enquired whether a peer-reviewed publication of the commissioned paper would be possible. It was suggested that Dr Ravindra Rannan-Eliya send a letter to the BMJ or similar journal highlighting the Forum and paper.

POST MEETING NOTE: Tony Nelson contributed a submission to Health Hub discussion on sustainable financing referencing the Commonwealth Civil Society Forum and the commissioned paper.

<https://www.thecommonwealth-healthhub.net/sustainability-funding-universal-health-coverage/>

## **7. Plans for Commonwealth Civil Society Forum 2017**

It was discussed whether the Commonwealth Civil Society Forum theme needed to follow the Commonwealth Health Ministers Meeting theme. Although globalisation, trade agreements, access to medicine and effects on health care were considered to be good topics, it was concluded that it was desirable that the Forum follow the theme of the Ministers' meeting.

POST MEETING NOTE: Theme of Commonwealth Health Ministers Meeting 2017 will be: *"Sustainable Financing of UHC as an Essential Component for Global Security Including the Reduction of All Forms of Violence"*

## **8. Discussion of other potential CHPA activities**

In terms of the capacity of CHPA to organise events, it was agreed that organising the annual Commonwealth Civil Society Forum in conjunction with the Health Ministers Meeting would be the maximum commitment that could be managed. However individual Commonwealth health organisations are encouraged to organise their own events and activities.

## **9. AOB**

Vajira Dissanayake welcomed members to attend the upcoming CMA conference in Sri Lanka (14-16 October 2016). Tony Nelson indicated that he could help organise a session related to rotavirus vaccine if funding could be obtained.

Solaiman Juman closed the meeting at 21:07